Register Duke OneLink Account & Activate Duke CE Profile

It is REQUIRED to register a OneLink account in order to evaluate courses, get certificates, & obtain credits

STEP 1: Register Your OneLink Account

1. Go to the **Duke Continuing Education** site

2. CLICK "Log In" in the TOP UPPER RIGHTHAND CORNER of the page

3. CLICK "OneLink help" on the Duke Log In page

4. CLICK "REGISTER" on the Duke OneLink page

5. COMPLETE all fields & CLICK "Submit"

6. GO TO YOUR EMAIL account that you used when you created your OneLink account
   - OPEN the email from Duke OneLink
   - CLICK on the link in the email to continue your account registration

7. CREATE username, password, & security question, CONFIRM your account, & CLICK "Register with this account"

STEP 2: Activate OneLink Account & Duke CE Profile

1. Go to the **Duke Continuing Education** site

1. CLICK "Log In" in the TOP UPPER RIGHTHAND CORNER of the page

2. LOG IN to your account by selecting **Log In with OneLink** & entering your User ID/Password

3. CLICK "My Account" in the TOP UPPER RIGHTHAND CORNER of the page

4. CLICK "Edit", and then CLICK "Profile"

5. Complete all fields with a red asterisk (*)
   *If you do not have a BOARD NAME or DIPLOMATE NUMBER, please skip these fields

6. ENTER your date of birth

7. CLICK "Save" at the bottom of the page

8. You have now activated your account!